

Participants Arrive

Step	Activity	Initial	Time
1	SA escorts SC, SO, IW and other authorized personnel into the KMF after starting cameras.		

Sign into KMF

Step	Activity	Initial	Time
2	SA has all participants sign into the KMF sign-in log.		

Emergency Evacuation Procedures

Step	Activity	Initial	Time
3	SA reviews emergency evacuation procedures with participants.		

Verify Time and Date

Step	Activity	Initial	Time
4	IW enters date (month/day/year), UTC time using a reasonably accurate wall clock visible to all here: Date (UTC): _____ Time (UTC): _____ All entries into this script or any logs should follow this common source of time.		

- Safe Bootstrap -

Setting Combination

Step	Activity	Initial	Time
5	SC opens already unlocked safe.		
6	SC sets the new safe combination.		

Test Combination

Step	Activity	Initial	Time
7	SC closes and locks the safe.		
8	SC dials in the new combination (shielded from the camera)		
9	SC updates the safe log with description, e.g., "Safe Combination Changed", printed name, date, time, and signature and repeats on IW's script here: Description: Safe Combination Changed Name _____ Signature _____ IW initials safe log and this entry. SC must privately relay the new combination to his/her backup.		
10	SC places log back in safe and closes and locks safe. SO and SA verify safe is		

Step	Activity	Initial	Time
	locked.		

DVD - Verify Chain of Custody

Step	Activity	Initial	Time
11	SA asks another participant to compute the SHA256 hash for the O/S DVD using their laptop and compares to that provided and published by ABC for the O/S DVD. The following command may be used: openssl dgst -sha256 /dev/sdc0 where /dev/sdc0 refers to the raw DVD drive. If they do not match, terminate ceremony. Otherwise remove DVD from laptop and place on table.		
12	SA repeats above for a second O/S DVD.		

Laptop - Verify Chain of Custody

Step	Activity	Initial	Time
13	SA unpacks laptop while inspecting for tampered packaging and matching any packing slips with contents. Note: these laptops should not have internal disk drive storage or battery. Remove such storage or battery if they do.		
14	SA boots up laptop with one of the O/S DVDs; plugs in displays and printer to check that all work. SA labels laptop with marker as laptop #1 .		
15	SA powers down and removes DVD. SA then places only laptop in TEB labeled with description, date, and SA and IW initials. IW records TEB# and clearly identifiable serial number if available here. Power supplies and other cables may remain outside: TEB# Serial # _____		
16	SA places both O/S DVDs in TEB labeled with description, date, SA and IW initials. IW records TEB# here: TEB#		

Smartcards – Verify Chain of Custody

Step	Activity	Initial	Time
17	SO unpacks blank smartcards while inspecting for tampered packaging and matching any documentation with contents.		
18	SO places smartcards in a new TEB; labels and seals TEB with description, date, SO and IW initials. IW records TEB# here: TEB#		

Smartcard Reader – Verify Chain of Custody

Step	Activity	Initial	Time
19	SA unpacks card reader while inspecting for tampered packaging and matching		

Step	Activity	Initial	Time
	any documentation with contents.		
20	SA places reader in a new TEB; labels and seals TEB with description, date, SA and IW initials. IW records TEB# here: TEB#		

Flash Drives

Step	Activity	Initial	Time
21	SA unpacks blank flash drives to be used for HSMFDs while inspecting for tampered packaging and matching any documentation with contents.		
22	SA places HSMFDs in a new TEB; labels and seals TEB with description, date, initials. TEB is initialed by IW. IW records TEB# here: TEB#		

Placing Equipment in Safe

Step	Activity	Initial	Time
23	SC opens Safe shielding combination from camera.		
24	SC removes the safe log and fills the next entry with printed date, time, name, and signature indicating the opening of the safe. IW initials the entry.		
25	SA records placement of laptop #1 in next entry field of safe log with TEB #, printed date, time, name, and signature; places laptop #1 into Safe and IW initials the entry.		
26	SA records placement of O/S DVDs in next entry field of safe log with TEB #, printed date, time, name, and signature; places O/S DVDs into Safe and IW initials the entry.		
27	SA records placement of HSMFDs in next entry field of safe log with TEB #, printed date, time, name, and signature; places HSMFDs into Safe and IW initials the entry.		
28	SO records placement of smartcards in next entry field of safe log with TEB #, printed date, time, name, and signature; places smartcards into Safe and IW initials the entry.		
29	SA records placement of card reader in next entry field of safe log with TEB #, printed date, time, name, and signature; places card reader into Safe and IW initials the entry.		
30	SA places remaining cables, adapters, power supplies inside safe. No log entry needed.		

Closing Safe

Step	Activity	Initial	Time
31	SC makes an entry including printed name, date, time, signature and notes "closing safe" in the safe log. IW initials the entry.		
32	SC places log back in safe and locks Safe.		
33	SA and SO verify safe is locked.		

Participant Signing of IW's Script

Step	Activity	Initial	Time
34	All EWs enter printed name, date, time, and signature on IW's script coversheet.		
35	SA, SO, SC review IW's script and sign it.		

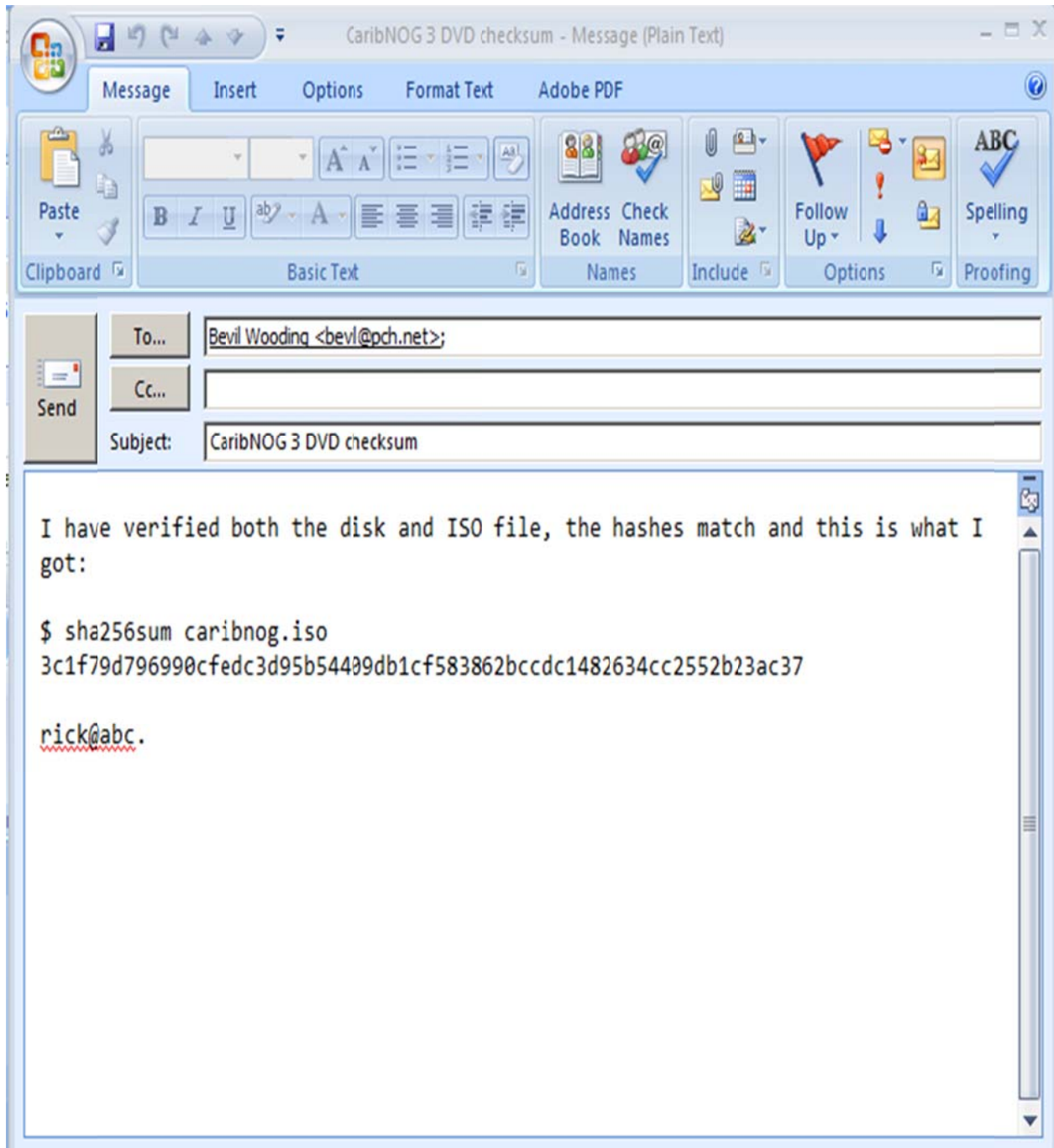
Filming Stops

Step	Activity	Initial	Time
36	SA stops filming and makes 2 copies of film, one for on-site and one for off-site storage along with IW script copies made below.		

Copying and Storing the Script

Step	Activity	Initial	Time
37	IW makes at least 5 copies of his or her script: one for off-site audit bundle, one for on-site audit bundle, one for IW, and copies for other participants, as requested. Audit bundles each contain 1) copy of IW's acceptance script; 2) audio-visual recording; 3) SA attestation (A.2 below); and 4) the IW attestation (A.1 below) - all in a TEB labeled "Acceptance Ceremony", dated and signed by IW and SA. One bundle will be stored by the SA at the KMF – typically in the same area as the safe. The second bundle will be kept securely by the IW at a bank safe deposit box.		

All remaining participants sign out of ceremony room log and leave.



[← Back to order details](#)



Payment Summary

Date printed: Mar-30-12

Status: Paid with PayPal on Mar 29, 2012.
Seller: shopmmc
Buyer: naticklamb

Shipping

Seller should ship to: richard lamb
 88 S. Broadway
 Ste 3209
 millbrae CA 94030
 United States

Payment

Item Name	Shipping	Qty	Price
Lot of 20 USB SCM SCR331 Common Access CAC DoD Military ID Smart Card Reader 390393507540 - Price: US \$199.00	Expedited Shipping FREE USPS Priority Mail® Estimated delivery: April 2 - April 3	1	US \$199.00
Subtotal:			US \$199.00
Shipping & handling:			FREE
Total:			US \$199.00

Payment details: PayPal

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About SSL Certificates

Recipient richard lamb 88 S BROADWAY UNIT 3209 88 S. Broadway Suite 3209 94030 millbrae United States	Webshop packing list	
	Packing list number	Delivery date 30.03.2012
	Order nbr 826	Order date 30.03.2012
	Customer number	Delivery method Mail
Contact person	Customer reference	
Additional information		

Product code	Description	Pcs
MYEID-25	MyEID 80k PKI card, 25 pcs	1

A	Alfa	AL-FAH
B	Bravo	BRAH-VOH
C	Charlie	CHAR-LEE
D	Delta	DELL-TAH
E	Echo	ECK-OH
F	Foxtrot	FOKS-TROT
G	Golf	GOLF
H	Hotel	HOH-TEL
I	India	IN-DEE-AH
J	Juliet	JEW-LEE-ETT
K	Kilo	KEY-LOH
L	Lima	LEE-MAH
M	Mike	MIKE
N	November	NO-VEM-BER
O	Oscar	OSS-CAH
P	Papa	PAH-PAH
Q	Quebec	KEH-BECK
R	Romeo	ROW-ME-OH
S	Sierra	SEE-AIR-RAH
T	Tango	TANG-GO
U	Uniform	YOU-NEE-FORM
V	Victor	VIK-TAH
W	Whiskey	WISS-KEY
X	Xray	ECKS-RAY
Y	Yankee	YANG-KEY
Z	Zulu	ZOO-LOO
1	One	WUN
2	Two	TOO
3	Three	TREE
4	Four	FOW-ER
5	Five	FIFE
6	Six	SIX
7	Seven	SEV-EN
8	Eight	AIT
9	Nine	NIN-ER
0	Zero	ZEE-RO

DO NOT CUT HERE TO OPEN DIEBOLD DO NOT CUT HERE TO OPEN DIEBOLD DO NOT CUT HERE TO OPEN DIEBOLD

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This bag uses a custom, tamper-evident sealing tape. Evidence of tampering may include:



- ✓ Appearance of the word "VOID" in the tape
- ✓ Appearance of dark red in the heat indicator strip
- ✓ Stretching or distortion of the tape or any pre-printed area of the bag or seals




IF THERE IS ANY EVIDENCE OF TAMPERING, DO NOT OPEN BAG. CONTACT SENDER IMMEDIATELY

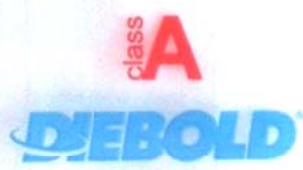
AA 138807

FROM:
 Customer Name/Account Number: Kathie Wilson
 Store Location/Number: _____
 Date: 16 JUNE 2010
DEPOSIT SAID TO CONTAIN:
 Cash: KSK 20120612
 Coin (limit \$10.00): _____
 Checks: _____
 Other: _____
 TOTAL DEPOSIT: KSK 2 of 3
 Number of One Hundred Bills: _____
 Signature: KW [initials]

TO: _____

INSTRUCTIONS

<p>1. Complete all information using a ball point pen. Tear off receipt at bottom of bag and retain for your records</p> <p>Amount \$ _____ Date _____</p>	<p>2. Insert deposit into pouch</p> 	<p>3. Remove release liner to expose adhesive area</p> 	<p>4. Press blue tape onto white stripe to seal</p> 
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07-11 TO REMOVE CONTENTS - CUT ALONG DASHED LINE

TEAR OFF RECEIPT
 DATE: 16 JUNE 2010
 TOTAL DEPOSIT \$ KSK 20120612
 PREPARED BY: KW
 VERIFIED BY: [initials]

AA 138807 TEAR OFF RECEIPT